

PROPERTY SUMMARY SHEET
AUGUST 6, 2026 at 6 pm
DETERMINATION & CERTIFICATION HEARING

30. 166 W. Windsor St., Seepstein Paris, owner, 16010 89th Ave Jamaica NY, Purchased 2005

I, Linda A. Kelleher, am employed by the City of Reading in its Council Office and in my capacity as an employee of and custodian of records for the City of Reading, after reviewing the affidavits submitted for this property, fine the following conditions exist:

	Determination	Certification
Notice Mailed First Class to Property Owner on	7-1-26	
Notice Posted on Subject Property on	7-4-26	
Delinquent Water	Determination Amount: \$116.81	Certification Status On Amount: \$ (water, sewer, trash, recycling fees)
Delinquent Taxes	Amount: N/A	Amount: \$
Electric Utility Status:		
Gas Utility Status:		

Building Trades Condition Determination: _____

Building Trades Condition Certification: _____

Property Maintenance Condition Determination: 3 NoV, 1 Work Order, Failed 4\26, \$440 unpaid, 9 QoL Trash, 7 QoL snow/ice, 3 QoL indoor furniture outdoors

Property Maintenance Condition Certification:



CITY OF READING, PENNSYLVANIA

BLIGHTED PROPERTY REVIEW COMMITTEE
815 WASHINGTON STREET
READING, PA 19601-3690

July 1st, 2026

DETERMINATION HEARING **REGARDING POTENTIALLY BLIGHTED PROPERTY**

Parris Seepstein
Parris Seepstein
Jamaica, NY 11432

RE: 166 W Windsor St
Parcel #: 15530749550039

Dear Parris Seepstein,

Please be advised that this property has been identified by City staff as a potentially blighted property pursuant to the City of Reading Codified Ordinance Chapter 23, Part 9, Sections 23-903A, 904 and 906, available on the City's website at www.ReadingPA.gov.

Notice is hereby given that a blight determination hearing will be conducted by the Blighted Property Review Committee to determine if the conditions at the property meet the legal definition of "blight" and whether further action is warranted under applicable laws and ordinances.

THE BLIGHT DETERMINATION HEARING WILL BE HELD ON

August 6th, 2026 at 6:00pm
Location: 815 Washington St, Reading PA
2nd Floor, Council Chambers

At this hearing, you or your authorized representative will have the opportunity to present evidence, provide testimony, and respond to any findings or documentation presented by the City of Reading and the Committee regarding the condition of the property.

Failure to appear at the hearing may result in a determination being made in your absence and may lead to enforcement actions, including but not limited to abatement procedures, fines, placement of liens on the property and eventual taking of the property through eminent domain proceedings.

For additional information or to register for the hearing, you may contact Heather Scheuring, Blight/Transfer Officer at Heather.Scheuring@readingpa.gov or 610-655-6311, within 24 hours of the hearing. If you require an interpreter, please provide 7-day notice.

We encourage your cooperation and look forward to your participation in the upcoming hearing.

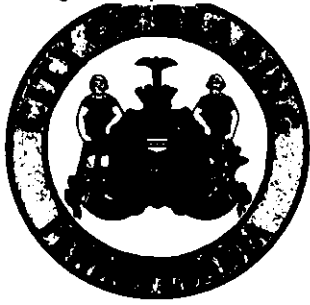
Sincerely,

Signed by:

Jamie L. Keith

Jamie L. Keith – BPRC Chair

Linda Kelleher
Linda Kelleher - Secretary



CITY OF READING, PENNSYLVANIA

BLIGHTED PROPERTY REVIEW COMMITTEE
815 WASHINGTON STREET
READING, PA 19601-3690

July 1st, 2026

AUDIENCIA DE DETERMINACIÓN **RESPECTO A PROPIEDADES POTENCIALMENTE DETERIORADA**

Parris Seepstein
16010 89th Ave, Apt 6L
Jamaica, NY 11432

RE: 166 W Windsor St
Parcel #: 015530749550039

Estimado Parris Seepstein,

Tenga en cuenta que el personal de la ciudad ha identificado esta propiedad como una propiedad potencialmente deteriorada de conforme con la Ordenanza Codificada de la Ciudad de Reading, Capítulo 23, Parte 9, Secciones 23-903A, 904 y 906, disponible en el sitio web de la Ciudad en www.ReadingPA.gov.

Por la presente se notifica que el Comité de Revisión de Propiedades Deterioradas llevará a cabo una audiencia para determinar si las condiciones de la propiedad cumplen con la definición legal de "deterioro" y si se justifican la adopción de medidas adicionales en virtud las leyes y ordenanzas aplicables.

LA AUDIENCIA DE DETERMINACIÓN DE DETERIORO SE CELEBRARÁ EL

August 6th, 2026 en 6:00pm
Ubicación: 815 Washington St, Reading PA
Piso dos, Sala del Consejo

En esta audiencia, usted o su representante autorizado tendrán la oportunidad de presentar evidencia, brindar testimonio y responder a cualquier hallazgo o documentación presentada por la Ciudad de Reading y el Comité con respecto a la condición de la propiedad.

La falta de comparecencia a la audiencia puede tener como resultado que se tome una determinación en su ausencia y puede dar lugar a acciones de cumplimiento, incluidos, entre otros, procedimientos de reducción, multas, colocación de gravámenes sobre la propiedad y eventual toma de la propiedad a través de procedimientos de dominio eminente.

Para obtener más información o inscribirse en la audiencia, puede comunicarse con Heather Scheuring, Oficial de Traslados y Deterioro, a Heather.Scheuring@readingpa.gov o al 610-655-6311, dentro de las 24 horas posteriores a la audiencia. Si necesita un intérprete, por favor, avísenos con 7 días de anticipación.

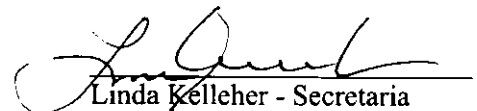
Agradecemos su cooperación y esperamos contar con su participación en la próxima audiencia.

Atentamente,

Signed by:



Jamie L. Keith – BPRC Presidente


Linda Kelleher - Secretaria

☐ Any premises which:

1. is ascertained to be a public nuisance due to physical condition or use and regarded as such at common law and deemed to be a danger to public health, safety and welfare or public nuisance as regulated by a locally adopted property maintenance code or, if no such code exists, any compatible code enacted by the act of November 10, 1999 (P.L. 491, No. 45), known as the Pennsylvania Construction Code Act; or
2. the condition of which contains an attractive nuisance created by physical condition, use or occupancy, including abandoned water wells, shafts, basements, excavations and unsafe fences or other structures, or which contains an unauthorized entry, unsafe equipment, or other safety risk.

☐ A dwelling that has been condemned or otherwise deemed unfit for occupancy or use by the local authority having jurisdiction due to dilapidated, unsanitary, unsafe or vermin infested condition or that is lacking in the facilities and equipment required by the Pennsylvania Construction Code Act.

☐ A structure determined by the local authority having jurisdiction to be a fire hazard or otherwise that could easily catch fire or cause a fire and endanger public health, safety and welfare.

☐ A vacant or unimproved lot or parcel of ground located in a predominantly developed neighborhood that has become a place for the accumulation of trash and debris or a haven for rodents and other vermin by reason of neglect or lack of maintenance.

☐ A property that is vacant and has not been rehabilitated within one (1) year from receipt of notice for corrective action as issued by the local authority having jurisdiction, except a property where valid construction permit is in place.

☐ A vacant or unimproved lot or parcel of ground that is subject to a municipal lien for the cost of demolition or a structure previously located on the property and for which no payments on the lien have been made for a period of twelve (12) months.

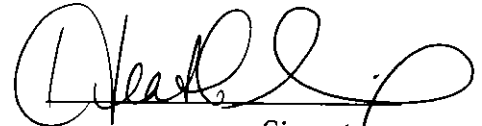
☐ A vacant or unimproved lot or parcel of ground on which the total municipal liens for delinquent real estate property tax or any other type of municipal claim are greater than 150% of the fair market value of the property as established by the board of assessment appeals or other body with legal authority to determine the taxable value of the property.

☐ A property that has been declared abandoned in writing by the owner, including an estate that is in possession of the property.



PROOF OF POSTING

This notice shall confirm that the Blighted Property Public Hearing Notice was posted at 166 W Windsor St, Reading PA on the 4th day of July, 2026, as required per City of Reading Blighted Property Review Committee Ordinance:


Signature

Heather Scheuring
Print Name

Blight/Transfer Officer
Position

State of Pennsylvania
County of Berks

Subscribed and sworn or affirmed before me on this 24 day of July, 2026.

Notary Public


Commission Expires on April 17 2028

Commonwealth of Pennsylvania - Notary Seal
Linda A. Kelleher, Notary Public
Berks County
My commission expires April 17, 2028
Commission number 1083048
Member, Pennsylvania Association of Notaries

[illegible]

Determination Hearing

August 6th, 2026

SWORN AFFIDAVIT

166 W Windsor St

Owned By: Parris Seepstein
16010 89th Ave, Apt 6L
Jamaica, NY 11432

State of Pennsylvania
County of Berks

I Angelica Morales am employed by the Reading Area Water Authority and in my capacity as an employee of and custodian of records for the Reading Water Authority the following information regarding water service for 166 W Windsor St is true and correct to the best of my knowledge:

Water service status: ON

Delinquent Water Amount: 116.81

Date of Last Water Service: —

Trash/Recycling Delinquent Amount: —

Sworn to and subscribed before me this 20th day of July, 2026 by
_____ (Name), who personally appeared before me, is personally known to me
and did take an oath.

Signature of Affiant:

[Signature]

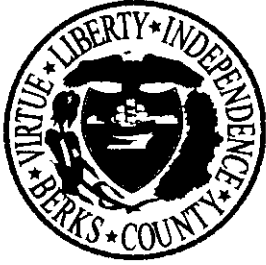
Notary Public:

[Signature]

My Commission Expires on

April 17 2028

Commonwealth of Pennsylvania - Notary Seal
Linda A. Kelleher, Notary Public
Berks County
My commission expires April 17, 2028
Commission number 1083048
Member, Pennsylvania Association of Notaries



COUNTY OF BERKS, PENNSYLVANIA Tax Claim Bureau

Services Center, 2nd Floor
633 Court Street
Reading, PA 19601

Phone: 610.478.6625
Fax: 610.478.6644
E-mail: taxclaim@berkspa.gov

NICOLE E. BLANDING, Tax Claim Director

July 21, 2026

I, **Nicole E. Blanding**, in my capacity as Director of the Berks County Tax Claim Bureau, which is the custodian of delinquent Berks County Tax records, certify the attached Certifications are true and accurate to the best of my knowledge. Each statement provides complete details of the requested property location, and outlines the delinquent balances owed, along with the years to which they pertain.

If you have any questions, please feel free to contact me via email at nblanding@berkspa.gov, or by phone at (610) 898-1011, during normal business hours Monday-Friday, from 8am-4pm.

Sincerely,

Nicole E. Blanding, Director
Berks County Tax Claim Bureau

Dedicated to public service with integrity, virtue & excellence.

www.berkspa.gov/taxclaim



COUNTY OF BERKS, PENNSYLVANIA

Tax Claim Bureau

Services Center, 2nd Floor
633 Court Street
Reading, PA 19601

Phone: 610.478.6625
Fax: 610.478.6644
E-mail: taxclaim@berkspa.gov

NICOLE E. BLANDING, Tax Claim Director

02/2024 - Wyomissing School District is now being collected by Tax Claim, but not all of the figures are in. TCB can certify 2019-2024. Please be sure to contact the school district to confirm the total amount due for any prior years owed.

Owner: PARRIS SEEPSTEIN
16010 89TH AVE APT 6L
JAMAICA, NY 11432-3943
Location: 166 W WINDSOR ST

PIN: 15530749550039

District: CITY OF READING - 15

School District: READING

Description: 3 STORY BRICK/MASONRY

Current A.V.
63,300

Deed Book / Page
4722 / 1502

CERTIFICATE OF DELINQUENT TAXES

There are currently no Delinquent Taxes due as of 7/21/2026

By : Nicole E. Blanding
Tax Claim Director

WARNING: Tax Claim does not collect for the following school districts: Daniel Boone, Boyertown, Exeter, or Upper Perkiomen. Please be sure to contact those parties directly to discuss any amounts that may be due to them.

CERTIFICATIONS CAN BE REQUESTED ONLINE!! Be sure to visit: www.berkspa.gov/tcbcerts to expedite the request.



Certification Hearing
August 6th, 2026

SWORN AFFIDAVIT
166 W Windsor St

Owned By: Parris Seepstein
16010 89th Ave, Apt 6L
Jamaica, NY 11432

I, Heather Scheuring, am employed by the City of Reading in its Property Maintenance Division and in my capacity as an employee of and custodian of records for the City of Reading Property Maintenance Division, the following information regarding codes violations for **166 W Windsor St** is true and correct to the best of my knowledge:

(1) Work Orders (0) Unpaid (1) Paid

(3) Notice of Violation – See Attached

Inspection Status:

Passed: _____

Failed: 4/22/26

Placarded: NO

Housing Fees Unpaid: \$ 240.00

Amount in Collections: \$ 0

Miscellaneous Fees Unpaid: \$ 200.00

Amount in Collections: \$ 0

() CSC Calls/Complaints: See attached

Owner in contact: (Y) (N)

(5) QOL.001 – Accumulation of Trash

() QOL.002 – Animal Maintenance and Waste

(1) QOL.003 – Disposal of Trash/Rubbish

() QOL.004 – High Grass/Weeds

() QOL.005 – Littering/Scattering Rubbish

() QOL.006 – Motor Vehicle Nuisance

() QOL.007 – Operating a Food Cart Illegally

() QOL.008 – Operating/Vending Without Permit

(3) QOL.009 – Outdoor Placement of Indoor Furniture

() QOL.010 – Illegal Dumping

() QOL.011 – Littering by Private Advertising Matter

(2) QOL.012 – Snow/Ice Removal

(3) QOL.013 – Storing of Waste Containers

() QOL.014 – Storing of Appliances in Public View

() QOL.015 – Storing of Hazardous Material

() QOL.016 – Storing of Recyclables

() QOL.017 – Storing/Serving Potentially Hazardous Food

() QOL.018 – Swimming Pools in Good Repair

() QOL.019 – Violating Terms of Vending Lease

() QOL.020 – Failure to Obtain Permits in Historic District

() QOL.021 – Satellite Dishes in Public View – Hist. Dist.

() QOL.022 – Failure to Have Licensed Trash Hauler

() QOL.023 – Unregistered Dumpster

Sworn to and subscribed before me this 4th
day of July, 2026 by Heather Scheuring,
who personally appeared before me, is personally
known to me and did take an oath.

Signature of Affiant:

Notary Public:

Commonwealth of Pennsylvania - Notary Seal
Linda A. Kelleher, Notary Public
Berks County
My commission expires April 17, 2028
Commission number 1083048
Member, Pennsylvania Association of Notaries

My Commission Expires on:

April 17 2028

BERKS COUNTY, PENNSYLVANIA

BERKS COUNTY, PENNSYLVANIA
 PARCEL: 15530749550039
 PARRIS SEEPSTEIN

01 - CITY OF READING
 S19 - READING SCHOOL DISTRICT
 166 W WINDSOR ST
 READING

Site Location: 166 W WINDSOR ST
 Description: 3 STORY BRICK/MASONRY

Land Use Code: 138R - 3 STORY BRICK 2-4
 FAMILY ROW HOME
 Municipality: 15 - CITY OF READING
 Taxing District: 01 - CITY OF READING
 School District: S19 - READING
 Class: R - Residential

Current Assessment

Tax Year	2026
Homestead	
Actual Land	9,600
Actual Building	53,700
Actual Total	63,300
Taxable Land	9,600
Taxable Building	53,700
Taxable Total	63,300

Ownership

Owner 1 PARRIS
 SEEPSTEIN
 Owner 2
 Care Of
 Mailing Address 16010 89TH AVE
 APT 6L
 JAMAICA, NY
 11432
 Resident/Non-Resident

Sales and Deed Information

Sale Date	Sale Price	Validity Code	Instrument #	Deed Book	Deed Page
12/01/2005	\$57,000	00 - VALID SALE	4722	1502	

ADDL DEED 1 BK/INST:
 ADDL DEED 1 PAGE:

ADDL DEED 2 BK/INST:
 ADDL DEED 2 PAGE:

ADDL DEED 3 BK/INST:
 ADDL DEED 3 PAGE:

Lot #:

Id	Request Type	Description	Address	Date Created
2413030	Sewer backup	12/13/16- sb	166 W Windsor St, Reading, PA 19601, USA	2018-12-07 09:44:19
2467832	Trash Cans Outside Too Long	Trash has been outside in the front since 3/21/2017	166 W Windsor St, Reading, PA 19601, USA	2018-12-07 10:10:26
2467865	Trash Pick up	More trash has been added to the pile in the last week	166 W Windsor St, Reading, PA 19601, USA	2018-12-07 10:11:36
1151455	Sewer backup	sb 484-721-2683	166 W Windsor St, Reading, PA, United States	2018-12-07 10:12:19
1504008	Sewer backup	sewer back up will gate open clean out is in the rear yard	166 W Windsor St, Reading, PA, United States	2018-12-07 10:12:58
PMD6248	No Electric	caller says there is no electricity and no heat at this property and there are people living here section 8 . caller says they stay quiet when someone knocks on the door and dont open the door.	166 W Windsor St, Reading, PA, United States	4/7/2025

Case: 215774

**City of Reading
Property Maintenance Division
Inspection Report**

Inspection: 427343

Insp Type: N.O.V.

Date: 03/18/2015

Address: 166 W WINDSOR ST, READING 19601-

Owner Information:

Name: PARRIS SEEPSTEIN
Address: 1557 MINERAL SPRINGS RD
READING PA 19602

Property Information:

# of Commercial Units:	0
# of Units:	2
# of Rooms:	0
Owner Occupied Unit?	N

Listed below are violation(s) of City Ordinance

DAYS TO COMPLY	LOCATION	SECTION	COMMENTS	STATUS
3	APT# FLOOR 0 ENTBLD RM#0	PR-702.4	All windows nailed or screwed shut must function properly. Remove any and all nails or screws from window jambs.	
30	APT# 2 FLOOR 1 HALLST RM#0	PR-304.15	Entrance door to 2nd floor unit#2 requires proper security hardware.	
30	APT# 2 FLOOR 2 KIT RM#2	PR-304.13.2	All windows must be easily openable and capable of being held in position by window hardware.	
30	APT# 2 FLOOR 2 KIT RM#2	PR-304.15	Exterior doors and assemblies are required to be approved exterior grade doors, assemblies and hardware and maintained in good condition. Door to be replaced with exterior grade door and security egress hardware.	
30	APT# 2 FLOOR 2 KIT RM#2	PR-305.3	ALL ceilings and walls to be defect free, smooth and painted.	
30	APT# 2 FLOOR 2 KIT RM#2	PR-504.1	Leak under sink to be repaired.	
30	APT# 2 FLOOR 2 LIV RM#2	PR-305.3	All ceilings and walls to be defect free, smooth and painted.	
30	APT# 2 FLOOR 3 BED RM#1	PR-305.3	All walls and ceilings to be defect free, smooth and painted.	

This is to certify that a property inspection has been performed by:

Inspector: KOEHN, CARL

Phone: (610)655-6455 x

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Approved By:

Date/Time:

Case: 215774

**City of Reading
Property Maintenance Division
Inspection Report**

Inspection: 427343

Insp Type: N.O.V.

Date: 03/18/2015

Address: 166 W WINDSOR ST, READING 19601-

Owner Information:

Name: PARRIS SEEPSTEIN
Address: 1557 MINERAL SPRINGS RD
READING PA 19602

Property Information:

of Commercial Units: 0
of Units: 2
of Rooms: 0
Owner Occupied Unit? N

Listed below are violation(s) of City Ordinance

30	APT# 2 FLOOR 3 BED RM#2	PR-305.3	All walls and cieling(s) to be defect free, smooth and painted.
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This is to certify that a property inspection has been performed by:

Inspector: KOEHN, CARL

Phone: (610)655-6455 x

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Approved By:

Date/Time:

Page 2 of 2

FCE067

Case: 215774

City of Reading
Property Maintenance Division
Inspection Report

Inspection: 574442

Insp Type: N.O.V.

Date: 05/20/2020

Address: 166 W WINDSOR ST, READING 19601-

Owner Information:

Name: PARRIS SEEPSTEIN

Address: 1557 MINERAL SPRINGS RD
READING PA 19602

Property Information:

# of Commercial Units:	0
# of Units:	2
# of Rooms:	0
Owner Occupied Unit?	N

Listed below are violation(s) of City Ordinance

DAYS TO COMPLY	LOCATION	SECTION	COMMENTS	STATUS
75	APT# FLOOR 0 EXTFRT RM#0	PR-304.10	rebuild front porch as necessary, seal or cap new wood and trim. Note that NHS(610-372-8433 @ 213 N 5th St.) may be able to provide technical and financial assistance.	

This is to certify that a property inspection has been performed by:

Inspector: NAYLOR, MICHAEL

Phone: (610)655-6464 x

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Approved By:

Date/Time:

**City of Reading**

815 Washington Street, Reading, PA
19601

Case Number: CCPMD-2603-01358**Case Type: RPA - Code Case Property Maintenance****Date Case Established: 03/31/2026****Compliance Deadline: 04/15/2026****Owner: PARRIS SEEPSTEIN****Mailing Address**

PARRIS SEEPSTEIN
1557 MINERAL SPRINGS RD
READING, PA 19602

Notice of Violation for the following location:**Address****Parcel**

166 W WINDSOR ST
READING, PA 19601

15530749550039

This inspection report is limited to violations identified under the City of Reading's Property Maintenance Code. It does not include, represent, or certify compliance with any other provisions of the City of Reading Code of Ordinances, including but not limited to the Housing Registration and Rental Licensing requirements, nor does it address pending or outstanding administrative fees, fines, permits, or enforcement actions associated with the property.

Violation: 106.6 - EXTENSIONS.

Upon application, an extension of time beyond that given on the correction order to bring the violations set forth on the inspection into compliance with this code may be granted for a reasonable cause. An application for extension shall include:

- (a) Name, address and phone number of applicant;
- (b) Address of property referenced on correction order; and
- (c) Violation(s) referenced on correction order for which an extension is being requested.

Compliance Date: 04/30/2026**Violation: PR-106.5 - ABATEMENT OF VIOLATION**

The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises.

Compliance Date: 04/30/2026**Violation: PR-111.1 - APPLICATION FOR APPEAL**

Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Corrective Action: Have the right to appeal**Compliance Date: 04/15/2026****Violation: PR-302.3 - SIDEWALKS AND DRIVEWAYS**

All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

Corrective Action: Must repair sidewalk, as per codes requirements, a permit is needed**Compliance Date: 04/30/2026****Violation: PR-304.1 - GENERAL EXTERIOR STRUCTURE**

The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

Corrective Action: All exterior of the property must be brought up to codes; all exterior woodwork must be refinished and resealed**Compliance Date: 04/30/2026****Violation: PR-304.13.1 - GLAZING**

**City of Reading**

815 Washington Street, Reading, PA
19601

Case Number: CCPMD-2603-01358**Case Type: RPA - Code Case Property Maintenance****Date Case Established: 03/31/2026****Compliance Deadline: 04/15/2026**

All glazing materials shall be maintained free from cracks and holes.

Corrective Action: All broken windows must be repaired or replaced, as per codes requirements

Compliance Date: 04/30/2026

Violation: PR-304.2 - PROTECTIVE TREATMENT

All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

Corrective Action: All exterior of the property must be brought up to codes; all exterior woodwork must be refinished and resealed, peeling paint must be removed and repainted, as per codes

Compliance Date: 04/30/2026

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Sincerely,

Jesus Caceres
Property Maint. Inspector